



22 May 2020

Dear Parents/Carers,

All students returning to school next week

We are looking forward to all students returning to school on Monday. Below is an outline of our processes for drop off, pick up and social distancing between adults. Apart from one addition, this is the same information that was sent out in the newsletter on Wednesday. The one addition is that Year 2-6 students who are walking or riding their bikes home will be asked to depart the school from the Prep exit at the upper car park. Staff will supervise students to follow the footpath around to the front of the school where they can walk or ride their bike home.

Prep and Year 1 students:

- Prep and Year 1 students start learning at 8.25am each day.
- Prep students can be collected from 2.20pm each day.
- Year 1 students can be collected from 2.25pm each day.
- **Parents of Prep students are required to drop students off and collect them using the top car park gate.** Please ensure this is with one family member only and is a DROP and GO or PICKUP and GO system.
- Parents of Year 1 students are required to drop students off and collect them using the front gate (as is the current process). Please ensure this is with one family member only and is a DROP and GO or PICKUP and GO system.

Year 2 and 3 students:

- Year 2 and 3 students start their learning at 8.30am each day.
- Year 2 and 3 students are to be dropped off at the front car park entry to the school hall each day (this is next to the STOP, DROP and GO zone at the front of the hall and will be clearly signed). Students will enter the hall and sit in their class groups until 8.25am when they will be walked to their classroom. **NO** parent/carer of Year 2-6 students are to enter the school for dropping off or picking up.
- Year 2 and 3 students will finish their school day at 2.30pm and leave the school through the front gate if being collected by a parent/carer. Students walking or riding their bike home will leave the school grounds through the Prep exit at the upper car park. Staff will supervise students to follow the footpath around to the front of the school where they can walk or ride their bike home.
- We ask that parents wait at their cars or if collecting from the gate stand on the footpath area 1.5 metres apart.
- School staff will be at the front gate waiting with students until they are collected.

Year 4-6 students

- Year 4-6 students start learning at 8.30am each day.
- Year 4-6 students are to enter the school at the front school gate. **NO** parent/carer of Year 2-6 students are to enter the school for dropping off or picking up.



- Year 4 students who arrive at school between 8.00am – 8.25am will sit in the undercover area outside the tuckshop. When the bell goes they will be walked to their class.
- Year 5 students who arrive at school between 8.00am – 8.25am will sit in the undercover area outside the senior school toilet block (eating area). When the bell goes they will be walked to their class.
- Year 6 students who arrive at school between 8.00am – 8.25am will sit in the undercover area outside the senior school toilet block (eating area). When the bell goes they will be walked to their class.
- Year 4-6 students will finish their school day at 2.30pm and leave the school through the front gate if being collected by a parent/carer. Students walking or riding their bike home will leave the school grounds through the Prep exit at the upper car park. Staff will supervise students to follow the footpath around to the front of the school where they can walk or ride their bike home.
- We ask that parents wait at their cars or if collecting from the gate stand on the footpath area 1.5 metres apart.
- School staff will be at the front gate waiting with students until they are collected.

General reminders:

- At all times parents/carers are to maintain 1.5 metres social distancing.
- NO parent/carer of Year 2-6 students are to enter the school for dropping off or picking up.
- Students walking or riding their bike home will leave the school grounds through the Prep exit at the upper car park. Staff will supervise students to follow the footpath around to the front of the school where they can walk or ride their bike home.
- If you need to communicate with your child's class teacher, please do so via email or telephone.
- Students who ride a bike or scooter to school will be directed to follow the footpath and enter and exit through the top car park gate (near the Prep classrooms).
- Students who are unwell are NOT to attend school.
- Some parents/carers may choose to keep their child at home due to special circumstances, medical vulnerability, or concerns about the risk of COVID-19 transmission. If you do not intend for your child to return to normal school attendance you will be responsible for their supervision and learning. Please notify the school via email using admin@fernbrookess.eq.edu.au if this is the case for your child. Department of Education Learning from home packs will be available for these students.
- When collecting Year 2-6 students at the end of each day, parents/carers are asked to stand next to their car in the car park or wait 1.5 metres from each other on the footpath at the front of the school next to the STOP, DROP, GO zones.
- The school office will continue to be closed. If you have essential business please go to the payment window to speak to members of the Administration team.
- Class rolls will be marked normally from next week. Please ensure you notify the school office if your child is absent owing to illness or family reasons. This can be done by calling the Student Absence line on 3819 7466. If you receive an SMS message from the school please reply as soon as possible.



Exceeding Expectations

Fernbrooke
STATE SCHOOL

Next week will be a time to be patient and to work through any glitches that may become evident from the implementation of our new processes. Your continued support and feedback will be greatly appreciated.

Sincerely

Darren Marsh
Principal